

Louisiana SPCA

Student Donation Drive Packet

For Students Seeking to Earn Service Learning Hours



Why collect donations for the Louisiana SPCA?

As an independent 501(c)(3) nonprofit, the Louisiana SPCA is not a part of any other SPCA or humane society. We operate and raise all funds independently. For more than 130 years, we have been committed to serving the needs of the people and animals in the New Orleans community and across the region as a 4-Star Charity Navigator rated nonprofit ranking in the top 1 percent of all animal welfare organizations.



1700 Mardi Gras Blvd
New Orleans LA, 70114
504.368.5191
www.la-sPCA.org

Thank you!

From the animals and staff of the Louisiana SPCA.

The Louisiana SPCA wants to offer our sincerest thanks for creating a donation drive benefitting our animals. We've made it our mission to promote, protect, and advance the well-being of Louisiana's companion animals. By committing to completing a service project, you're assisting us in that mission! The Student Donation Drive Packet has been specially designed for kids and young adults who want to make an impact on homeless animals in our community. Read this booklet with a parent, guardian, or teacher to get inspired and get involved with the Louisiana SPCA. Your work will make a difference in the lives of our animals!



Thank you!

-Louisiana SPCA Humane Education Team

Student Donation Drive for Service Hours

How to complete a donation drive for service hours.

1. Ask for permission from your parent or guardian.
2. Complete the Donation Drive for Students Registration Form included on page 3 of this packet. Return it via email to education@la-spca.org or you can send through the mail to:

Louisiana SPCA
ATTN: Humane Education
1700 Mardi Gras Blvd
New Orleans LA, 70114

3. Decide which items you'd like to collect. You can check out our wish list online at www.la-spca.org/wishlist, or see the Hours Earned for Donated Items on page 4 of the packet.
4. Use the Donation Drive Hours Log (page 5) to help you keep track of the tasks you perform. You should also use the Donation Items Log (page 6) to manage and organize your collected donations.
5. Decide when, where, and from whom you're going to solicit donations.



6. Make flyers and posters advertising your donation collection.
7. Ask people to donate needed items— advertise at school, church or temple, ask your friends, family, and local businesses.
8. When your donation drive is over, complete the Service Learning Reflection Questions on page 7 of this packet.
9. Ask a parent or guardian to arrange a time and date to drop off your collected donations. You can arrange that time by emailing education@la-spca.org or calling 504.762.3321.

Need support? Call us at 504.762.3321!

Donation Drive for Students Registration Form

Student's Name: _____ Age: _____

Grade Level: _____ School: _____

Parent/Guardian's Name: _____

Mailing Address: _____

Phone Number: _____

Parent/Guardian's Email: _____

By signing below, I agree that:

- My child has permission to participate in this fundraising activity.
- I understand that my child will only receive credit for items listed on the Hours Earned for Donated Items sheet (page 4).
- I have read the Louisiana SPCA's wish list online, (www.la-spca.org/wishlist) and agree to collect only items listed there.
- I will ensure that my child has completed all the required forms included in this packet prior to donation drop-off.
- I agree to donate all collected items to the Louisiana SPCA.
- I agree to drop off the donations at the time arranged with the Humane Education team, which can be reached at 504.762.3321 or education@la-spca.org. I understand that the drop-off will most likely take place on a weekday, after school, or in the early evening.

Parent/Guardian's Signature: _____

Date: _____

Hours Earned for Donated Items

Item	Amount	Hours Earned
Milkbone Biscuits	30 lbs	1
Pup-peroni Beef Flavored Treats	75 oz	1
Unopened Dry Dog Food	15 lbs	1
Unopened Dry Cat Food	15 lbs	1
Canned Dog Food	18 cans	1
Canned Cat Food	24 cans	1
Large Bath Towels	12	1
Kong Dog Toys	3	1
Kitten Milk Replacer (KMR)	24 oz	1
Puppy Milk Replacer (Esbilac)	24 oz	1

Other needed items can be found on our website,
at www.la-spca.org/wishlist.

If you have any other ideas for donations that are not listed here, please contact the Humane Education department at education@la-spca.org.

Service Learning Reflection Questions

Name: _____

Date: _____

Please answer the following questions fully and thoughtfully.

1. Please describe in detail your fundraising/donation collection service project.
2. Why does the Louisiana SPCA exist?
3. Who benefitted as a result of your project?
4. What need in the community did your project address?
5. How can you continue helping those whose needs your project addressed?
6. How can you raise awareness about the need in the community your project addressed?
7. Complete this sentence: Because of my community service project, I am.....

Frequently Asked Questions

What is the Louisiana SPCA?

The Louisiana SPCA is a 501(c)(3) nonprofit organization dedicated to the elimination of animal suffering. As the oldest and most comprehensive animal welfare organization in the state, the Louisiana SPCA provides care for over 59,000 homeless and companion animals annually. For more than 130 years, the Louisiana SPCA has been committed to serving the needs of the people and animals in the community and across the region as a 4-Star Charity Navigator rated nonprofit ranking in the top 1 percent nationally.

Where is the Louisiana SPCA Located?

You can find us on the Westbank at the foot of the Crescent City Connection. Our address is 1700 Mardi Gras Blvd., New Orleans, LA 70114.

How should I contact the Louisiana SPCA's Humane Education Staff?

You can contact us via email at education@la-spca.org or over the phone at 504.762.3321

Can someone come to my event, or talk to my school group about the Louisiana SPCA or the Animal Advocates Program?

Yes! Send us an email at education@la-spca.org to request a speaker.

Can I hand-deliver my items directly to the animals?

No. Any donations received at the Louisiana SPCA are checked for safety before being given to the animals.

Can I use the Louisiana SPCA logo and name?

Yes, please let us know in advance by emailing us at education@la-spca.org. You can find our logos, branding guidelines, and links to our social media accounts on our website at www.la-spca.org/mediaresources.

Can I ask local businesses for donations?

Yes, the Louisiana SPCA is a 501(c)3 nonprofit organization. Our federal Tax ID # is 72-0471368.

My project is complete. What's the next step?

Email us at education@la-spca.org and tell us about your project. You can also submit proof of completion in the form of photos via email, or set up a time to drop off your donations or the funds you've raised. We want to hear about it so you can get credit.

How can I volunteer with the Louisiana SPCA?

If you are between the ages of 12 and 15, you may volunteer with a parent or guardian (18 years or older). 16 and 17 year olds are able to volunteer with parental or guardian permission. To learn more about becoming a volunteer and our guidelines, visit www.la-spca.org/volunteer.

For more information and answers to frequently asked questions, check out our website at www.la-spca.org/FAQS!